

Step-by-Step Guide: Enrolling in Auto-Renew

Auto-renew helps keep your APA membership active by automatically processing your renewal payment at the end of your membership term.

Follow the instructions below while joining APA or renewing an existing membership.

New Members

Step 1 – Go to the APA Website

Open your browser and navigate to <https://personalizationpros.org/membership/membership-join-or-renew/>. Select “Join Now” to begin the membership process.

Step 2 – Log In to Your Account

Log in using your primary email, or reset your password to log in. If you don’t have an account yet, you can create an account.



Login to your account

We've Upgraded the APA Experience!
If this is your first time logging in since September 1, 2026, or if an APA account was recently created for you, you'll need to [reset your password](#).
If you have already reset your password, remember to use your **primary email** to sign in and access your account and APA benefits.



☐ Remember Me

Login

Forgot your password? 

Click [here](#) to reset your password.

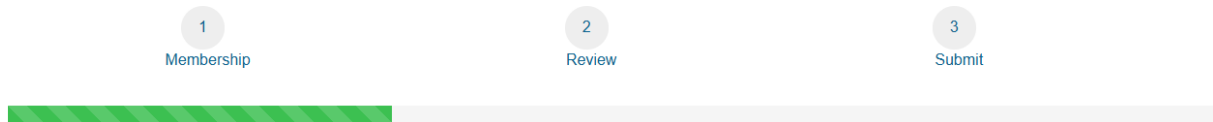
Don't have an account yet? [Create an account](#).

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Step 3 – Choose Your Membership

Select the Membership Type that fits your Business.

Become a Member



Select Membership Type that fits your Business: *

Retailer Annual Membership

To qualify for a retail membership, you must be a for profit business that sells customized products, including gifts, awards, promotional items, and more. A retail business license and operations in accordance to state and local laws governing retail business are required. Retailer members are not eligible to exhibit at the International Awards & Personalization Expo.

☐ Retailer Membership

Supplier Annual Membership

Supplier membership applies to companies that provide products and services to retailers. Select the membership category that best represents your annual sales in the awards and personalization industry. All supplier members receive a discounted price for exhibiting at the International Awards; Personalization Expo, recognition on the website, and inclusion in the online supplier search.

☐ Less than \$1 Million annual sales

☐ \$1-4.9 Million annual sales

Select the appropriate membership type

Step 4 – Add to Cart and Checkout

Review the membership type and select “Add to Cart.” Review the price and term and select “Checkout.”

Step 5 – Enter Your Payment Information

On the final checkout page, enter the required credit card and billing information.

Step 6 – Select Auto-Renew

In the payment section, check the box labeled “Sign Up for Auto Renew.” Selecting this option requires the credit card to be saved securely to your account.

Payment Options

☒ Credit Card



Name on Card: *

Card Number: *

CVV Number: *

Expiration Date: *

Billing Zip/Postal Code: *

☐ Save this Credit Card?

☒ Sign Up for Auto Renew

☒ Store securely in Anywhere Payments?

Confirmation Email

Send a confirmation email to:

TERMS AND CONDITIONS FOR STORAGE OF CREDIT CARD AND DEBIT CARD INFORMATION, INCLUDING THIRD-PARTY VALIDATION

General

By clicking Accept, you confirm you have read and agree to be bound by the re:Members Terms and Conditions and Privacy Policy. Please do not proceed if you do not agree.

Credit Card Storage

You confirm you are authorizing re:Members to store a credit or debit card on behalf of the cardholder for ease of use when returning to make payments to your/their re:Members AMS account as a payment method.

You represent and warrant that you are legally authorized to use the credit/debit account that you entered on the re:Members AMS site and authorize re:Members to store that information.

This authorization will remain in effect until cancelled.

.... Expand

☒ I have read and accept the Terms and Conditions.

Select the auto-renew and terms and conditions checkboxes before submitting payment.

Step 7 – Accept the Terms and Complete Checkout

Review and check the terms and conditions box. Confirm that your payment details are correct, then complete checkout to finish your membership enrollment.

Your membership is now enrolled in auto-renew.

APA will use the securely stored payment method for the next eligible membership renewal.

Renewing Members

Step 1 – Go to the APA Website

Open your browser and navigate to <https://personalizationpros.org/membership/membership-join-or-renew/>. Select “Renew Today” to begin the membership renewal process.

Step 2 – Log In to Your Account

Log in using your primary email, or reset your password to log in.

 **APA** WHERE
PERSONALIZATION
PROS
CONNECT

Login to your account ?

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☐ Remember Me

Login

Forgot your password? ?
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Step 3 – Select Pay Button

Select the Pay Button on the Overview page of My Account

Sample Customer My Profile

Home > My Account

Overview Account Organizations Purchases



#0000000

Organization Name
1234 Main Street
Anytown, ST 12345
United States Edit

(555) 123-4567 Edit

email@example.com Edit

add

Add Image

List sample.email@example.com
Login N/A

RECEIVES MEMBERSHIP BENEFITS

NOT OPTED-IN TO SHOW
IN MEMBER DIRECTORY

Pay Open Balances
No Open Balances refresh

Membership

SUPPLIER MEMBERSHIP
EXPIRES: 6/30/2026
Organization Name Pay >

As of: 6/15/2026

Step 4 – Review Pay For and click “Next”

Review the organization name in the “Pay For” field and click “Next.”

Payment Wizard

Home > My Profile > Payment Wizard

1 Customer

2 Open Orders/Invoices

3 Submit

4 Confirmation

Select if this payment is for you or your organization.

i Pay For:

Organization Name dropdown arrow

Next >

Step 5 – Select All and Pay

Check the box to Select All, review the balance, and select Pay.

1 Customer

2 Open Orders/Invoices

3 Submit

4 Confirmation

Organization Name
Customer Name
Start Over

Search for customers or order/invoice numbers related to Organization Name

Use the below search button to filter results

Search by Organization Name

Search by Organization Name

Clear

Currency: *

United States (USD)

Show Balances For: *

☒ Organization Name
☐ All primary individuals related to Organization Name

Search

☒ Select All	Order/Invoice Number	Customer	Main Item	Balance	Order/Invoice Date	View
☒	4410	Organization Name	Supplier Membership	\$85.00	6/15/2026	View Order

Bill To Customer: *

Organization Name

Promo Codes

Promo Code

Apply

Total

\$85.00

Pay

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Step 7 – Select Auto-Renew

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Payment Options

☒ Credit Card



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☐ Save this Credit Card?

☒ Store securely in Anywhere Payments?

☒ Sign Up for Auto Renew

Confirmation Email

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