



Donation to the ARIEF 2024 Silent Auction

Contact Information

Company Name: _____

Contact Name: _____

Address: _____

Address 2: _____

City, State, Zip: _____

Phone: _____ E-mail: _____

Donation Information

Description of Item:

(Please describe in detail the item you plan on donating. Description may be used in promotional material).

Cost or Value of item: _____

(Must be at least worth \$75)

You would like all promotional material to say:

“Donated by _____”

Shipping (Please Check One):

____ I plan on shipping the item to the APA Headquarters (8735 W. Higgins Road, Suite 300, Chicago, IL 60631). **Item must arrive at the APA Headquarters by Wednesday, January 17, 2024.**

____ I plan on bringing the item to Las Vegas myself.

I am also willing to cover shipping of the item to the winning bidder (if necessary): **Yes** ____ **No** ____

Items will be on display February 7-8, 2024 at the International Personalization Expo in Las Vegas. Please note that additional promotional material is not permitted.

If you are donating a **gift certificate** for a service please include the following information in the certificate or letter:

- Name of product or service
- Detailed description of what is included and what is excluded
- Instructions on how to redeem item
- Name of person to contact for further information
- Name, address and full contact information of your company
- Include any additional information such as a photo or description brochure as appropriate
- Date of expiration (Please note that gift certificates should not expire sooner than December 31, 2024)

I agree to donate this item to the ARIEF Silent Auction:

Signature

Date